

Olean City School District
Operations Committee Meeting
410 West Sullivan Street
Tuesday, December 17, 2013
1:00 p.m.

Present:	John Bartimole Eric Garvin Jen Mahar Colleen Taggerty Vicki Zaleski-Irizarry	Jim Padlo Paul Hessney Mia O'Brien Kathy Elser
Guests:	Cso Woodworth Jen Hendrickson	Jeff Andreano

Concussion – Jeff Andreano and Jen Hendrickson (HS Nurse)

- Review of current Concussion Management Policy which was adopted March 2012 as well as the protocol and procedures which are reviewed on an annual basis with coaches, athletes, and parents of athletes; Phys Ed teachers and nurses are required to be trained every two years
- Discussions included: rotational blow to the head versus linear blow; clinical diagnosis; impact sensors; sideline concussion assessment checklist; physician report (must have two visits before athlete can return to play); 504 plan for injured students
- Jen Hendrickson noted the importance of having a District policy in place and the assistance it provides to nurses and coaches

Policy # 6410 - Security Breaches – Cso Woodworth

- Revisions to the policy were reviewed; will be placed on the January 21, 2014 BOE agenda for a 1st reading

Policy #3440 - Use of Service Animals - new policy from BOCES

- The committee reviewed the policy; Colleen will contact school attorney regarding committee questions and report back at the January meeting

WW Intern – survey

- Colleen will get a copy of the survey and send it to committee members to review

Other

- Jim Padlo discussed the 5 s's of Lean Manufacturing (ensure that there is a place for everything and that everything is in its place—clean and ready to use) and how the concept could benefit the District

Meeting adjourned at approximately 1:50 p.m.

Next meeting: January 7, 2014